



**\*\*\* EMPLOYMENT OPPORTUNITY \*\*\***

***When that "Right Person" is so important to an organization***  
**Manager or Director of Operations Location - Encino California**

Argenta has been retained by our client to find a manager/director for providing leadership and day to day center development and management. This role will work in coordination with the founder team. This is a complex startup- like role reporting directly to the Board of Directors of the client organization.

Our client is a non-profit safety and security organization with a mission to fight and educate about extremism and hate in America by researching and documenting hate groups, individuals, organizations, campaigns, and events associated with these hate groups. This leader will have high visibility in the local community and nationwide.

This is an executive level, startup- like position. The successful candidate will be a talented and proven leader who brings a record of success in management, strategic planning, and execution, one who possesses tested and true operational acumen. Must be an entrepreneurial leader who is agile and driven, with an open and enthusiastic mission driven presence. Extensive startup and/or nonprofit operations and/or law enforcement experience is a huge plus.

You must be technology savvy and a dynamic leader. You will work closely with the leadership to execute the vision of the center and build out the operations room, including management of analysts and outside vendors, development of policies, operations, controls, P&L, setting all programs and activities, goal setting and developing relationships with law enforcement agencies and community leaders.

**Expectations:**

The new leader must be able to develop proper operational systems, technology, and the client's roadmap for success.

Including: administrative and reporting procedures to relay to a remarkably busy founder, data reporting procedures and people systems to drive the organizations missions. Develop the research operations, hire and manage a staff of analysts and future team members as the operation grows.

Establish partnerships with local and national law enforcement connections. Develop relationships with communities that could be targets of hate crimes. Develop relationships with founder, team, and donors. Bring ideas and creativity to expand the client's footprint.



### **Center Activities:**

- Develop and evaluate strategies, collaborate closely with third parties to monitor open-source platforms, gather information and intelligence with your team and analysts.
- Oversee and help with collection of research and analyze data from multiple sources including the public and third- party research partners and organizations.
- Evaluate and assess gathered information, develop technology and systems for the client and determine its reliability and significance.
- Establish strategic collaborations with research partners and organizations.
- Document research findings in written reports and briefs for stakeholders.
- Present research results and actionable recommendations to the board and founder team.
- Develop relations and liaison between the client and law enforcement agencies.
- Develop relations and liaison between the client and community leaders.
- Background and experience working in liaison between local, state, and federal authorities for law enforcement and/or intelligence preferred, such as a Joint Terrorism Task Force or a State-Federal Fusion Center, whether in an analytic or operational capacity.
- Familiarity with the nature of international connections of terrorist, extremist, and hate groups for propaganda, fundraising, and recruitment.
- Experience in open-source research (OSINT) and web intelligence (WEBINT).

### **Requirements:**

- Bachelor's degree or advanced degree in a relevant field (e.g., social sciences, international relations, structured analysis, engineering, mathematics)
- A certificate from a college, university, government authority or professional crime and intelligence analysis association verifying the candidate's participation in and completion of a formal Crime and Intelligence Analysis program of study is a strong plus
- 5- 10 years of Executive level management and leadership.
- High level proficiency in digital and technical skills.
- History of building critical infrastructure of an organization/or department
- Ability to build relationships and communicate effectively within the chain of command and leadership setting.
- Leadership background directing staff and operations within a SOC organization.
- Ability to speak at high profile meetings, educate and create strong partnerships.
- Applicable experience with National Incident Management Systems (NIMS) and Incident Command Systems (ICS) is a plus.
- Connections with local law enforcement agencies is a strong plus.
- Strong people skills.



### **Requirements Continued:**

- Exceptional written, oral, and presentation communication abilities.
- Excellent organizational skills.
- Ability to work independently and in a team and to manage multiple projects simultaneously.
- Strong research and analysis skills.
- Have or able to obtain a valid California Driver's License

### **Characteristics and Skills:**

- Strong management and analysis skills.
- Proven ability to execute and see projects through from top to bottom.
- Ability to create routine reports at all levels to share with stakeholders.
- Function and lead under pressure of deadline, crisis, and resource constraints.
- Foster a positive and success-oriented work environment.
- Responsible for the measurement and effectiveness of processes, develop realistic and attainable KPIs.
- Create alignment throughout the organization with all stakeholders.
- Years in law enforcement, intelligence, military operations including the collection of, analysis and sharing of intelligence information.
- Experience or high exposure to a fusion center, intelligence and SOC center.
- Experience in a start-up operation or department.
- A persuasive leader with a keen ability to effectively manage and communicate with a wide variety of resolute, passionate, and talented individuals.

### **Selection Process**

All applicants must submit clear, concise and complete information regarding their qualifications for the position, including response to all supplemental questions. Resumes alone will not be accepted in lieu of the application or supplemental application materials.

The selection process may consist of the following components:

- Review of Minimum Qualifications
- Oral Interview(s)
- Background Check



Our client is offering a generous salary and full benefits package

We welcome your response and look forward  
to hearing from you!

For thoughtful consideration, please send:

- Your Resumé  
and
- Any Publications/Bio/Articles or Presentations That Highlight Your  
knowledge, skills and abilities

to:

[Kelley@argentatalent.com](mailto:Kelley@argentatalent.com)

Include 3-recent professional references

Client will be confidential until you have cleared our vetting process.

*All inquiries strictly confidential*

Closing Date: Open Until Filled